



Minutes

Date: 12-08-2019

Time: 6pm

In Attendance

Leonie Pearce; Corey Carter; Jacinta Davis; Monica Oke; Janet Gill; Brad Simpson; Jodie Pierson; Rebecca Sleath; Duane Turner; Janet Gill; Sharon Molloy; Liam Molloy; Karen Sewell; Gina Thornton

Apologies

Louise Copeta; Sandra Hogan; John Barak

Approval of Minutes

Motioned to previous minutes: Brad Simpson, *Seconded:* Liam Molloy

Correspondence

In:

- Canteen Quote for Dishwasher
- Financial Statement from CBA

Out:

None

Treasurers Report

See report attached.

Highlights:

- EFTPOS Machine in the canteen requires an update to the document. Income from the EFTPOS machine for the canteen has been approx. \$9K over three months. Additional costs of \$150 per month for provision of EFTPOS.
- Query re: opportunity to utilize other online payment mechanism like Square. Janet noted that we are tied at the moment to the Catholic Development Fund who provide the EFTPOS machine to us



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- Some money committed to school as previously voted. Term Deposit still active. Weekly sales increased by 15% approximately. Phones are not allowed to be used, so the Canteen will not accept by Phone Apps.

Motion to Accept: Janet Gill Seconded: Monica Oke

Principal's Report

Vice Principal Leonie Pearce presented the Principals Report. See Attached.

Highlights:

- Thank you to attendees; on behalf of Principal Sandra Hogan
- School Assembly – talk on pursuit of Happiness and the local newsletter
 - Electronic version of newsletter allows visual representation of endeavours and as a result more staff have contributed photos and recognized students for achievements, representations within and outside of school
- Leonie expressed appreciation on Assistant Principal appraisal – 92 families responded

President's Report

Corey Carter presented his Report. See Attached.

Highlights:

- Working Bee Successful
- Funding for Air Conditioning – resulted in July Holiday installation
- Introduction of EFTPOS machine in canteen – good results, but reliance on Volunteers increased. Efficient practices are being explored.
- Recent purchase in the canteen of a Robot coupe – which is an industrial slicer / dicer. Its function will support efficient practices in the canteen, cutting preparation times

General Business

P and F Guidelines Review

- Document progressively being reviewed. Review in canteen responsibilities of the P and F

Canteen News

- Purchase of Robot Coupe, industrial Slicer & Dicer, efficiency gains in preparation
- Considering purchase of additional containers for vegie prep storage
- Update of Kitchen utensils will be considered



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- Pass through Dishwasher unit being considered for purchase, being a considerable P and F outlay – multiple quotes are being sourced.
 - Sale of existing dishwasher
 - Need to consider Plumbing and Electrical services cost
 - Need to consider lead time and installation, would have to be in holidays
 - Duane queried if it might be fixed to a detergent – so to be investigated
 - Canteen helpers are advocates for the new dishwasher
 - Combination of Local purchase, cost effective and timeliness as identified by group
- MOTION: Corey moved MOTION to Allow the executive to make decision on Purchase of industrial dishwasher; MOTION MOVED by all in attendance
- Still looking for helpers for the canteen – newsletter insert to ask for hourly help (not the whole day)

Year 7 Sponsorship

- P and F would like to consider Sponsorship of incoming Year 7 students: \$300 Lowes Voucher and 4 * \$150 Lowes Vouchers
 - Discussion on what this might entail
 - Suggestion of Kids open up with Letter or Application
- MOTION: to approve 20 by \$50 vouchers to sponsor incoming Year 7 students as follows:
 - Each attendee is given Ticket on entry to the Orientation night advertised
 - Brief presentation at Orientation; draw the sponsorship
 - Sentence in the next letter to go out re Orientation
 - MOTION voted on and accepted by group unanimously
- ACTION: Janet to go to Lowes to check on Voucher conditions

Boys Socks

- Request to discuss the very impractical boys summer socks
- Comment referred to the current option as Bus driver socks
- Leonie discussed review of uniform and boys socks have already been identified as requiring change and new socks, of more practical nature will be phased in. Negotiations with Lowes have already been undertaken; team will run through the sample with P and F
- Timeframe – very timely

Calendar of Events

- Working Bee – Term 4, date to be confirmed

Meeting closed – 6:50 pm for presentation by Pastoral Care



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Next Meeting

Monday 4th November (Week 4 Term 4)