St John the Evangelist Catholic High School

Parents and Friends Association

Executive Meeting MINUTES

Date: 12/5/2025

Meeting started: 5:33pm

Attendees: Corey Carter, Carina Beattie, Jacinta Davis, Vanessa Cladingbowl, Mel Alder, Monica Oke, James Eirth – Acting Principal, Lisa Murphy – Acting Assistant Principal, Sharon Molloy, Kerrell Rosskelly

Apologies: NIL

Review Minutes previous meeting

Business arising from Minutes

Changing the school to a college:

- Parents were surveyed end of 2024 –but the results of the survey can't be found so they have had to send out another "tell it from me" survey to parents
- This is to gain consultation from the community about the change in the school's name and make sure they are on track at meeting their strategic outcomes.

Musical Equipment

- All lighting equipment has been received.
- Mark Burian thinks that he should be ok with the headsets for now

Year 12 Graduation

- The graduation will be now at the entertainment center
- P&F will contribute to the cost of the cake
- The doves will be handed out at the presentation night instead of the graduation

Minutes moved: Monica Oke
Seconder: Jacinta Davis

Correspondence In

- NIL

Correspondence Out

- NIL

Treasurers Report

- Presented at General Meeting

Principal's Report

- Presented at the General meeting

Presidents Report

- Presented at the General meeting

General business

- Future Expenditure
    - Landscaper
        - The landscaper is out of action, so this is not going ahead in the way that was planned
        - Attempted to engage another landscaper
        - Serena has been speaking with another landscaper who is already CEO approved
        - Approx $20000 for the cost of the landscaping for the front of the school – proposal to be presented at the General Meeting.
- Mr. Comensoli – proposing to purchase a drink bottle to be presented to 2026 yr 12 - $11 approx. per student – Discussion was had about whether P&F would support the purchase of this. The purpose of this was due to lack of water on the retreat. It was determined that this is probably not something P&F would support due to a few reasons: Students may already have a lot of drink bottles at home and they should be responsible to bring their own from home, some parents may not want to use the type of drink bottle, it was on the smaller side, so would be it be as useful as hoped. Mr Eirth will take this discussion back to Mr Comensoli and look at other options.
- Constitution – not discussed this meeting
- New Treasurer Kerrell presented some questions for the Exec:
    - Can P&F become a charitable organisation?
    - What are our requirements to keep a log of WWCC?
    - Do we need to hold our own Public Liability?
    - What is the term deposit for and what are the plans for this?
    - Discussion was had on these questions. We probably need to speak to CEO and Serena to be able to answer some of these questions. Carina suggested looking at the handbook, it is 10yrs old now but it may have some of this information within.

Meeting closed: 6:05pm

Next Meeting – TBC

Agenda Items on notice for the next meeting:

- Constitution as priority